Tips for Mentor Teachers

What Worked Well
- Allowing interns to try different things (IEP’s, teamings)
- Walk out of the room - give them a confidence boost
- List dates and expectations for semester - open calendar
- Encourage to write questions down
- Evaluation forms

Helping Interns/Mentor Teachers
- Give them a calendar (specific dates) and schedule
- Give a spreadsheet of student IEP goals; log sheets
- Set time for planning, COMMUNICATION
- MT had on-going journal, notebook critiquing progress
- Guide them through entire IEP process/RTI - have them experience the entire intake process
- Help them see the flexibility that’s needed (schedules are not carved in stone
- Planning together/scaffolding
- Role as an intern (specific)
- Stepping back and letting intern take over
- Have intern understand they will have their own style

Tips for Next Year
- Less class work/coursework for MSU time constraints and work expectations
- Journaling- Daily/Weekly- House keeping skills
- Be clear about expectations from the start!
- Let interns find their own style, make their own mistakes
- Be sure to know interns as people as well as interns
- Be honest!
- Be deliberate and intentional about meeting-planning, feedback, etc.
- Be a true mentor
- Have fun!!

Tips for New MTs
- Make sure you don’t shield them for what you REALLY do
- Know when to jump in and know when not to
- Appreciate the resource room “dance”
- Look at observation sheet to:
  - get mentor organized
  - pick areas of focus
  - get intern used to feedback
  - Daily Dose for instant positive feedback and/or constructive criticism
    - “Keep it up.....” and “Things to work on.....”
- Bulletin Board to introduce intern to students
  - “Me in a Bag” - once in September and January