Guidelines and Application for Independent Study and Fieldwork

**Definition.** At Michigan State University, Independent Study is planned study, highly individualized, not addressable through any other course format, proposed in writing by the student on a standard form, accepted for supervision by a faculty member, and approved by the student’s academic advisor and the teaching unit at the beginning of the semester.

**Guidelines.** Independent Study should: (a) consist of work not described in the University catalog in any other format; (b) be taken under a course number commensurate with the student’s class level, major field, and experience; (c) relate to a subject for which the student has adequate preparation; (d) be directed by a faculty member with whom there is periodic contact and consultation throughout the study; (e) not exceed eight semester hours of credit in a single semester; (f) not exceed 10% of the credits earned in a bachelor’s program; (g) be applied for on the form provided by the University, or any equivalent departmental or College form; and (h) be approved on this form before the student enrolls in the course.

**Application and Enrollment.** Please complete this form and the Application to Enroll in Variable-Credit Courses. Take both completed forms to the Department of Kinesiology offices in 134 IM Sports Circle.

### Enrollment Information

Name ___________________________ PID ___________________________
(last, first, middle initial)

Course: KIN _________ Section _________ Credits ______ Semester: ____________

### Course Description

1. DESCRIPTION (subject matter, purpose, methods) ________________________________________________
   _______________________________________________________________________________________
   _______________________________________________________________________________________

2. RATIONALE (why independent study rather than regular course?) ________________________________
   _______________________________________________________________________________________
   _______________________________________________________________________________________

3. PREPARATION (relevant course work, reading, work experience, etc.) ___________________________
   _______________________________________________________________________________________
   _______________________________________________________________________________________

4. WORK TO BE COMPLETED
   (a) Type and amount of reading, writing, lab work, etc. ________________________________________
       ____________________________________________________________________________________
       ____________________________________________________________________________________
   (b) Estimated contact hours per week with instructor _________________________________
   (c) Deadline for submitting work for final evaluation _________________________________
   (d) Evaluation procedure _______________________________________________________________
       ____________________________________________________________________________________
       ____________________________________________________________________________________

### Sign-Offs

Student ___________________________ Date ___________________________
Instructor ___________________________ Date ___________________________