



## **GRADUATE CERTIFICATE IN TEACHING AND LEARNING IN POSTSECONDARY EDUCATION**

**Admissions Information for Prospective Students**  
[education.msu.edu/ead/HALE/certificate](http://education.msu.edu/ead/HALE/certificate)

### **Program Overview:**

The Graduate Certificate in Teaching and Learning is an online professional development program for current educators and practitioners from a variety of professional settings and disciplines. The course offerings facilitate comprehensive understanding of the social and cultural contexts encountered by adult learners. In addition, participants develop knowledge and skills necessary for planning, facilitating, and leading educational programs.

### **Requirements:**

To fulfill the requirements of this graduate certificate, students must complete a minimum of 9 credit hours (3 courses). All courses associated with the Graduate Certificate in Teaching and Learning are offered in a fully online format. Students may select from the following courses in any sequence:

- EAD 861: Adult Learning (required)**
- EAD 860: Concepts of a Learning Society**
- EAD 863: Training & Professional Development**
- EAD 866: Teaching in Postsecondary Education**
- EAD 871: College Contexts of Teaching & Learning**
- EAD 877: Program Planning & Evaluation**
- EAD 878: Education in the Digital Age**

### **Application Process:**

Individuals currently enrolled in a graduate degree granting program at MSU should complete and submit an Intent to Enroll form available on the program website.

Individuals not currently enrolled in a graduate degree program at MSU should follow these steps to ensure a complete application:

- Complete the online MSU graduate application ([admissions.msu.edu/admission/graduate.asp](http://admissions.msu.edu/admission/graduate.asp); *Grad Cert program code: 6750*)
  1. Pay the application fee
  2. The graduate school application asks for an academic statement and a personal statement. Under each field, please enter "Please see my personal statement uploaded on the Graduate Education applicant portal."
- On the Graduate Education applicant portal, upload the following files (in PDF format):
  1. Personal statement
  2. Resume
- **Request official transcripts from each college or university attended be sent to:**  
*Higher, Adult, & Lifelong Education Program  
c/o HALE Admissions Assistant  
Department of Educational Administration  
620 Farm Lane, 423 Erickson  
East Lansing, MI 48824-1034*

### **Admissions Criteria:**

Admissions to the Certificate program are processed year round, enabling accepted students to begin enrollment in the fall, the spring, or the summer semester.

To be considered for admission into the Graduate Certificate in Teaching and Learning, applicants must have completed a minimum of a bachelor's degree. Detailed admissions procedures are available on the Department website: [www.education.msu.edu/ead/hale](http://www.education.msu.edu/ead/hale).

Admission to the Graduate Certificate in Teaching and Learning is separate and distinct from all other graduate programs offered within the Higher, Adult and Lifelong Education (HALE) program and at MSU. Acceptance into the Graduate Certificate in Teaching and Learning does not qualify an individual for admission into any of the graduate degree programs offered in HALE. Credits earned in the Graduate Certificate in Teaching and Learning may be applied toward a degree program in HALE with faculty approval.

To ensure an admission application is processed in time to actually begin classes in a given semester, applicants are strongly encouraged to complete the application process by the following dates:

- **Fall Semester start: August 1**
- **Spring Semester start: December 1**
- **Summer Semester start: April 1**

### **CONTACT US**

For more information about our program, to schedule a visit, or to speak with a current student about their experience, please contact us at [haleadm@msu.edu](mailto:haleadm@msu.edu) or 517-353-5187