

Michigan State University College of Education

Request to Participate in the College of Education Doctoral and Educational Specialist Convocation Ceremony (Ph.D., Ed.D and Ed.S. Degrees)

Each fall and spring semester, the College of Education hosts a Doctoral and Educational Specialist Convocation (hooding ceremony) to celebrate candidates who have completed their programs of study. We look forward to celebrating your commencement with you whenever that occurs. To be eligible to participate in December 2018:

- Ed.S. and Ed.D. candidates must complete all program requirements before December 31, 2018, and
- This form, signed by the candidate's guidance committee chairperson or academic advisor, must be submitted to the College of Education Graduate Records Office (204 EH or [edacadaf@msu.edu](mailto:edacadaf@msu.edu)) no later than one month before the date of the ceremony (12/14/18). For Fall Semester 2018, the form is due at 5:00 PM on Wednesday, November 14, 2018. There will be no exceptions to this deadline.

**COLLEGE OF EDUCATION DOCTORAL CONVOCATION POLICY:** Effective January 1, 2016, students who complete all program requirements between January 1 and June 30 are eligible to participate in the spring ceremony, and those who complete all requirements between July 1 and December 31 are eligible to participate in the fall ceremony. Candidates do not have the option to participate in a semester other than the one for which they qualify according to this policy, with the exception of School Psychology Ph.D. students who defend their dissertations in late fall and then complete an internship in the spring.

Please complete and submit this form if you wish to participate in the Fall 2018 College of Education Doctoral and Educational Specialist Convocation on Friday, December 14, 2018. **The completed form is due before 5:00 PM on Wednesday, November 14, 2018.** Candidates approved to participate by the Graduate Records Office will receive additional information after November 14, 2018.

Name:

[Click here to enter text.](#)

Net ID:

[Click here to enter text.](#)

Degree:  Ed.D.  Ed.S.

Guidance Committee Chair/Advisor:

[Click here to enter text.](#)

Co-Chair/Advisor (if applicable):

[Click here to enter text.](#)

Student Certification of Degree Completion:

I certify that I will have completed all program requirements for the Ed.S./Ed.D. degree before December 31, 2018.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

Guidance Committee Chairperson/Advisor Verification (Required):

As this student's Guidance Committee Chairperson/Advisor, I certify that the student will have completed all program requirements before December 31, 2018.

\_\_\_\_\_  
Guidance Committee Chair/Advisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Chair/Advisor's Signature (if applicable)

\_\_\_\_\_  
Date

**For Candidates:**

Email address:

[Click here to enter text.](#)

Your name as you would like it to appear in the convocation program:

[Click here to enter text.](#)

Degree You Will Be Earning:

Choose from dropdown menu.

Who will be hooding you at the College of Education Doctoral and Educational Specialist Convocation?

[Click here to enter text.](#)

Candidates cleared to participate will receive additional communication with details about the ceremony after November 14, 2018. Thank you.